

**WEEKLY REPORT 01**

**February 1 – February 8**

**Group number:** 10

**Project title:** Learning Holiday Light Project

**Client &/Advisor:** Dr. Thomas Daniels

**Team Members:**

Jacob Grace  
Joseph Nunez  
Thien Nguyen  
Steven Williams  
Valery Smith  
Chad Griggs

---

**Weekly Summary**

The group met three times this week with Dr. Daniels to begin discussing the project. Meetings consisted mostly of learning about the status of the project. The group began discussing initial direction of the project as well as asking several questions. Dr. Daniels provided us with all the materials and files used in last year's efforts.

---

**Pending Issues**

There are currently no pending issues.

---

**Plans for Upcoming Week**

A meeting for next week, Tuesday at 10 has been scheduled. In the upcoming weeks will be working on the project plan. Dr. Daniels has also requested we begin looking into what will need to be ordered.

---

**Individual Contributions**

<b>Team Member</b>	<b>Contribution</b>	<b>Weekly Hours</b>	<b>Total Hours</b>
Jacob Grace	Set up Trello board. Started research on image processing solutions.	3.5	3.5
Joseph Nunez	Met with the team and Dr. Daniels to discuss the project in detail as well as any concerns we have. Also brainstormed possible solutions/technology to use for the project.	2	2
Thien Nguyen	Created #_information in Slack; contains most of key information/details(?)/links for ease of access. Obtained access to editing the webpage. ^Will edit when bios of others are ready.	3	3
Steven Williams	Created Slack team, team Google drive. Proposed design solutions and assessed current hardware system.	3	3
Valery Smith	Met with hardware team to go over what status the last team left the hardware in and how to use it. Uploaded some of the old team's files to the drive and began reviewing them in prep for the project plan.	3.5	3.5
Chad Griggs	Met with the hardware team to see the current state of the hardware. Placed hardware in locker in the design lab. Created template for weekly reports.	4	4